Bay Area
community foundation℠

# Grant Application Budget Form

*PLEASE READ CAREFULLY:*

This is our recommended form for detailing your project/program budget as part of your grant application. In the tables below, itemize **both** sources of revenue and estimated expenses relating to your proposed project/program.

- Revenues include, but are not limited to: grants applied for or received, organization contributions, participant fees, in-kind donations of products or labor. Check each revenue item as confirmed or pending.
- Expenses include, but are not limited to: materials, supplies, equipment, personnel expenses or transportation.
- **Total revenue must equal total expense** to show the complete funding picture.
- Documentation substantiating expenses (bids, quotes or invoices, etc.) are optional and can be added as one PDF under the attachments tab on grant application.

| **REVENUES FOR PROJECT/PROGRAM:** | | | |
|---|---|---|---|
| **FUNDING SOURCE DETAIL** | **AMOUNT** | **STATUS: CHECK ONE** | |
| | $ | ☐ Confirmed | ☐ Pending |
| | $ | ☐ Confirmed | ☐ Pending |
| | $ | ☐ Confirmed | ☐ Pending |
| | $ | ☐ Confirmed | ☐ Pending |
| | $ | ☐ Confirmed | ☐ Pending |
| **TOTAL PROJECT/PROGRAM REVENUE:** | | | $ 0.00 |

| **EXPENSES FOR PROJECT/PROGRAM:** | |
|---|---|
| **ITEMIZED EXPENSES** | **ESTIMATED COST** |
| | $ |
| | $ |
| | $ |
| | $ |
| | $ |
| | $ |
| | $ |
| | $ |
| | $ |
| | $ |
| | $ |
| **TOTAL PROJECT/PROGRAM EXPENSE:** | $ 0.00 |